

FIRE DRILL LOG

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| Q | FIRE DRILL LOG |
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Facility:

FIRE DRILL LOG: For each fire drill enter the date, time it started, and precise location (floor & room name). Although drills must be unannounced, they should be pre-planned to ensure the drills are held at varying times, locations, and circumstances. Key CMS checkpoints are shown below

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| LSC-2012 §18/19.7.1 | TJC-EC.02.03.03 EP 3 |
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1. Date, time, AND location must vary so that no pattern is detectable in either the same day or shift. The Log makes it easy to spot patterns when viewing up/down or across the 12 boxes
2. Must vary month of drill so not always on 1st shift in 1st month; 2nd shift in 2nd month; ect.
3. Must vary date so max of two within a 7 days of each other;
4. Must vary time of drill so only 2 of the 4 times in the same shift can be within an 1 hour of each other.
5. Drills held at the change of shift can only be counted for one shift
6. Must vary location of drill so there is only drill per smoke compartment per shift per year
7. All fire drills, including 3rd shift, must include activation of the fire alarm system and transmission to the monitoring company, with a post-drill call-back verification of receipt of the alarm and documentation on the fire drill report form.
8. Each of the 12 sections of the Log must have at least one drill to satisfy the basic requirement of one drill per shift per quarter.

| Month | <u>FIRST SHIFT</u> | | | <u>SECOND SHIFT</u> | | | <u>THIRD SHIFT</u> | | |
|-------|--------------------|------|----------|---------------------|------|----------|--------------------|------|----------|
| | Date | Time | Location | Date | Time | Location | Date | Time | Location |
| Jan | | | | | | | | | |
| Feb | | | | | | | | | |
| Mar | | | | | | | | | |
| April | | | | | | | | | |
| May | | | | | | | | | |
| June | | | | | | | | | |
| July | | | | | | | | | |
| Aug | | | | | | | | | |
| Sept | | | | | | | | | |
| Oct | | | | | | | | | |
| Nov | | | | | | | | | |
| Dec | | | | | | | | | |